

# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2016/17 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Universidad de Zaragoza	EZARAGOZ01	Sección de Relaciones Internacionales - Pedro Cerbuna, 12 - Edificio Interfacultades, 2ª planta 50009 Zaragoza Spain Phone: +34 976762052 Fax: +34 976762320 Email: relint@unizar.es	<a href="http://www.unizar.es">http://www.unizar.es</a> <a href="http://titulaciones.unizar.es">http://titulaciones.unizar.es</a>
KOCAELI UNIVERSITESI	TR KOCAELI02	International Relations Unit - Kocaeli Üniversitesi Umuttepe Yerleşkesi 41380 Kocaeli Turkey Phone: +90(262) 303 10 45 Fax: +90(262) 303 10 44 Email: intoffice@kocaeli.edu.tr	

Subject area code	Name of the institution	Erasmus code	Academic contact (departmental coordinator)
(04.1)	Universidad de Zaragoza	EZARAGOZ01	Sra. MARÍA LUISA ESTEBAN SALVADOR Departamento de Contabilidad y Finanzas C/ Atarazana, 4 44003 Teruel Spain Phone: +34978618159 Fax: +34978618103 Email: luisaes@unizar.es
(04.1)	KOCAELI UNIVERSITESI	TR KOCAELI02	Phone: Fax: Email:

No: 1557  
GSF FAK.

No: 1558  
Egim FAK.

No: 1559  
IBF/İskitme

## B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
EZARAGOZ01	TR KOCAELI02	(03.1)	0213-Fine arts	1st	18 ( 2 student * 9 months)	Not applicable
TR KOCAELI02	EZARAGOZ01	(03.1)	0213-Fine arts	1st	18 ( 2 student * 9 months)	Not applicable
EZARAGOZ01	TR KOCAELI02	(04.1)	0410 - Business and administration, not further defined	1st	18 ( 2 student * 9 months)	Not applicable
TR KOCAELI02	EZARAGOZ01	(04.1)	0410 - Business and administration, not further defined	1st	18 ( 2 student * 9 months)	Not applicable
EZARAGOZ01	TR KOCAELI02	(05.1)	140-Teacher training and education science (broad programmes)	1st	18 ( 2 student * 9 months)	Not applicable
TR KOCAELI02	EZARAGOZ01	(05.1)	140-Teacher training and education science (broad programmes)	1st	18 ( 2 student * 9 months)	Not applicable

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
EZARAGOZ01	TR KOCAELI02	(03.1)	0213-Fine arts	3 teachers, 3 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.
TR KOCAELI02	EZARAGOZ01	(03.1)	0213-Fine arts	3 teachers, 3 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.
EZARAGOZ01	TR KOCAELI02	(04.1)	0410 - Business and administration, not further defined	2 teachers, 2 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.
TR KOCAELI02	EZARAGOZ01	(04.1)	0410 - Business and administration, not further defined	2 teachers, 2 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.
EZARAGOZ01	TR KOCAELI02	(05.1)	140-Teacher training and education science (broad programmes)	2 teachers, 2 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.
TR KOCAELI02	EZARAGOZ01	(05.1)	140-Teacher training and education science (broad programmes)	2 teachers, 2 weeks(total)	To be agreed on a case by case basis. Minimum recommended level: B2.

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
TR KOCAELI02	(04.1)- 0410 - Business and administration, not further defined	1st	English		B1( English) ,	To be agreed on a case by case basis. Minimum recommended level: B2.
EZARAGOZ01	(04.1)- 0410 - Business and administration, not further defined	1st	Spanish	English	B1( Spanish) (recommended) , B1( English) (recommended)	To be agreed on a case by case basis. Minimum recommended level: B2.
TR KOCAELI02	(05.1)- 140-Teacher training and education science (broad programmes)	1st	English		B1( English) ,	To be agreed on a case by case basis. Minimum recommended level: B2.
EZARAGOZ01	(05.1)- 140-Teacher training and education science (broad programmes)	1st	Spanish	English	B1( Spanish) (recommended) , B1( English) (recommended)	To be agreed on a case by case basis. Minimum recommended level: B2.
TR KOCAELI02	(03.1)- 0213-Fine arts	1st	English		B1( English) ,	To be agreed on a case by case basis. Minimum recommended level: B2.
EZARAGOZ01	(03.1)- 0213-Fine arts	1st	Spanish	English	B1( Spanish) (recommended) , B1( English) (recommended)	To be agreed on a case by case basis. Minimum recommended level: B2.

For more details on the language of instruction recommendations, see the course catalogue of each institution.

#### D. Additional requirements

Institution	Additional requirements	Website for information
EZARAGOZ01		
TR KOCAELI02		

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
EZARAGOZ01	July 01 st - For whole year and first semester students	November 28 th - For second semester students
TR KOCAELI02	July 31 st	December 31 st

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1.Grading systems of the institutions

Institution	Grading system	Website for information
EZARAGOZ01	<a href="http://www.unizar.es/university-zaragoza/grading_system">http://www.unizar.es/university-zaragoza/grading_system</a>	
TR KOCAELI02	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1">http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</a>	

### 2.Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 <a href="mailto:relint@unizar.es">relint@unizar.es</a>	<a href="http://wzar.unizar.es/servicios/inter/internationalstudents.htm">http://wzar.unizar.es/servicios/inter/internationalstudents.htm</a> <a href="http://wzar.unizar.es/servicios/inter/formularios/in.pdf">http://wzar.unizar.es/servicios/inter/formularios/in.pdf</a>
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:inerasmus@kocaeli.edu.tr">inerasmus@kocaeli.edu.tr</a>	<a href="http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence">http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence</a>

### 3.Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	<a href="http://wzar.unizar.es/servicios/inter/internationalstudents.htm">http://wzar.unizar.es/servicios/inter/internationalstudents.htm</a>
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/ogren-ci.cfm?Dilid=1&amp;selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7">http://ogr.kocaeli.edu.tr/KOUBS/akts/ogren-ci.cfm?Dilid=1&amp;selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7</a>

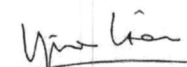

#### 4.Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
EZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	<a href="http://wzar.unizar.es/servicios/inter/internationalstudents.htm">http://wzar.unizar.es/servicios/inter/internationalstudents.htm</a>
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	<a href="http://ogr.kocaeli.edu.tr/KOUBS/akts/ogren-ci.cfm?Dilid=1&amp;selection=71D228435D62B17CE843DA165C5E249A">http://ogr.kocaeli.edu.tr/KOUBS/akts/ogren-ci.cfm?Dilid=1&amp;selection=71D228435D62B17CE843DA165C5E249A</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
EZARAGOZ01	Sra. Regina Lázaro Gistau Vicerrectora de Relaciones Internacionales y Cooperación al Desarrollo	29/02/2016	  Universidad Zaragoza
TR KOCAELI02	Assoc. Dr. Doç. Dr. Yücel Yücel / Institutional Coordinator	29/02/2016	